



CARTHAGE CENTRAL SCHOOL DISTRICT

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To Whom It May Concern:

I am writing a reference letter for Jim Garito. I have known Jim for three years as a project manager for our building project at Carthage Central School District. He is a professional person that I worked with while he and the contractors were in the building to finish renovations.

Intelligent, approachable, dedicated and accommodating are a few words that can describe Jim. He collaborated with me and my building personnel to be sure that the project was not invasive to the daily education processes. For example, he arranged for certain contractors to work at certain times so the work (noise, air quality) would not interfere with classes. At each developing stage of the project, Jim's focus was to be sure the safety and security of the building was not compromised at any time. We specifically worked on egress outlets when areas of the building were not accessible and the pool alarm issues were continual until Jim found a solution. He communicated freely with me when issues surfaced and we worked together to be sure arrangements could be made to the satisfaction of all those involved.

Jim exceeded my expectations by being accessible when issues surfaced. He made it clear that his intentions were to progress the project but he also wanted harmony with those that it affected. He communicated often so there weren't any surprises that affected the building and collaborated with many to be sure building operations could continue with minimal distraction from the project.

I recommend to you, Jim Garito, in good character and with much integrity.

Sincerely,

Beth A. Abbass
Carthage High School Principal, ph. 493-5030